



Graduation Instructions & Expectations

All graduates must meet in their assigned classroom by 6:00pm on Saturday

You are to bring your Cap & Gown to your assigned classroom.

You should not wear your Cap & Gown into building. Caps & Gowns will be put on in the classroom.

STUDENTS FOUND IN POSSESSION OF ANY ITEMS OR MATERIALS THAT MAY DISRUPT THE CEREMONY WILL NOT BE ALLOWED TO PARTICIPATE IN THE CEREMONY. (No cell phones, cameras, purses, etc.)

- 1) Please remember that this is a formal ceremony for all graduates, parents, grandparents, friends and other relatives. **PLEASE ACT ACCORDINGLY.**
- 2) Please **do not** bring personal items (cell phones, cameras, purses, backpacks, water bottles, food or any beverages) to the graduation ceremony. You will not be allowed to carry items with you. If these such items are brought they will be confiscated. Any student who does not follow these instructions will not be allowed to participate in the ceremony.

- 3) All graduates are expected to dress in an appropriate manner.

Boys - Dress pants, dress shoes, dress shirt or polo shirt with a collar are considered appropriate. Sandals are not considered appropriate footwear for boys.

Girls - Dresses, skirts or dress pants with blouses that conform to the dressing and grooming guidelines found in the student handbook are considered appropriate. Dress shoes or dress sandals with pointed heels should be avoided as the ceremony will take place on the football field.

The following apparel is not appropriate for the graduation ceremony: shorts, cut-offs, jeans, tennis shoes, flip-flops, slippers, tee shirts, tank tops, midriff tops and pajama apparel.

- 4) Day of ceremony - Enter A door (main entry by flagpoles if you are being dropped off) or N door (if you are driving and parking). Go directly to your assigned room. In the classroom you will be given a card that has the phonetic pronunciation of your name. This card will be handed to the speaker during the ceremony.
- 5) You will put your cap & gown on in your assigned classroom.
- 6) When all graduates have reported to their assigned classroom, you will be dismissed by room to the Main Gym where you will be lined up according to row and seat.
- 7) When the ceremony begins, your tassel should be on the left side of your graduation cap.
- 8) You are to follow the person in front of you when entering the stadium. When you reach your row, remain standing until your row is complete and then you may be seated.
- 9) Mr. Draper will present the graduating class, at which time the first two front rows (A) & (AA) will stand and proceed to their designated spot. You will then hand your card to the speaker at the podium.
- 10) Receive the diploma jacket with your left hand, shake hands with your right hand, and then proceed back to your seat, moving the tassel to the right side of your cap. Proceed back to your assigned row and seat and be seated.
- 11) When the last person is seated, Mr. Draper will say a few words & then will conclude to say: **“Plainfield North Graduating Class of 2018, Congratulations.”** At this point, you may throw your caps. You may want to remove and keep the tassel prior to throwing your cap.
- 12) When the ceremony has ended, you will enter the fieldhouse where you will turn in your graduation gown, receive your diploma, and pick up any items collected. You must turn in your graduation gown before receiving your diploma.

If you choose to act inappropriately at any time during the ceremony or prior to, you will be removed. You will meet with the Principal or Assistant Principal the following week. At that time it will be decided the ramification of your actions and when your diploma will be issued.