

BYLAWS

Plainfield North High School Visual Arts Boosters
Plainfield, Illinois
Established: July 15, 2013
Revised: Aug. 2016

ARTICLE 1 – NAME

Section 1: The name of the organization shall be Plainfield North High School Visual Arts Boosters.

ARTICLE 2 – MISSION STATEMENT AND OBJECTIVES

Section 1: Mission Statement

The mission of the Plainfield North High School Visual Arts Boosters is to encourage, assist and improve the visual art program at Plainfield North High School while fostering an appreciation for visual art in both the school environment and community by:

- a. Publicly promoting and supporting art students, teachers, and visual art classes at Plainfield North High School.
- b. Raising funds to support existing and future art opportunities at Plainfield North High School.
- c. Advocating for the visual arts through communication, volunteering at school visual art events and raising our voices in support of the visual arts.
- d. Increasing student participation in visual art classes and appreciation of visual art at Plainfield North High School.

Section 2: The objectives of this organization are promoted through a program directed towards parents, staff and the general public; are developed through committees, projects, and programs; and are governed and qualified by the basic policies set forth in Article 3.

Section 3: This association is organized exclusively for charitable and educational purposes as a not for profit corporation. Upon dissolution of this association assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue Law), or shall be distributed to a State or Local Government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE 3 – BASIC POLICIES

Section 1: The basic policies of the Organization are as follows:

- a. The organization shall work with the school to promote the visual art program for all youth.
- b. The organization may cooperate with other organizations and agencies concerned with visual arts programs, but persons representing the organization in such matters shall make no commitments that bind the organization without Board approval.
- c. The organization shall be noncommercial, nonsectarian and nonpartisan.
- d. The name of the organization or the names of the members, in their official capacities, shall not be used in connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to promotion of the objectives of the organization.
- e. The organization shall not directly or indirectly participate or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office.

ARTICLE 4 – MEMBERSHIP

Section 1: A member of said organization shall constitute any person eighteen (18) years of age or over, regardless of race, color, creed, or national origin who has requested membership in the organization.

Section 2: This organization shall conduct an annual enrollment of members but may admit persons to membership at any time.

Section 3: The membership year shall be from August 1 through July 31.

Section 4: All offices and voting privileges of said organization shall be for members only.

ARTICLE 5 – OFFICERS AND THEIR ELECTIONS

Section 1: Membership Requirement and Position Names:

- a. Each officer of this organization shall be a member of this organization.
- b. The officers of this organization shall be: President, Vice President, Secretary and Treasurer.

Section 2: The term of office shall be two (2) years with the President and Secretary being elected in even-numbered years and Treasurer and the Vice-President and being elected in odd numbered years. A person shall not be eligible to serve more than two (2) consecutive terms in the same office. (Amended March 2011).

Section 3: Nominations and Elections:

- a. Nominations for Board positions will be requested from the membership and presented at a Board meeting prior to the election. All nominees must consent to having their names placed in nomination. Nominations may also be received from the floor at the election meeting.
- b. Officers shall be elected by ballot prior to June 30th. All members of the organization who have paid their dues are eligible to participate in the election. Where there is but one candidate for office, election may be done by voice.
- c. Officers shall assume their duties immediately after the last meeting of the school year and shall serve for a term of two years or until their successors are elected and assume their duties.

ARTICLE 6 – MEETINGS

Section 1: Meetings will be held a minimum of 3 times per year. They will be determined by the Board and published no later than 2 weeks prior to the meeting date.

Section 2: A majority vote of the Board members present at a regularly scheduled meeting shall constitute passage of any issues.

Section 3: Roberts Rules of Order shall govern the organization in all cases in which they are applicable and in which they are not in conflict with these by-laws.

ARTICLE 7 – DUTIES OF OFFICERS

Section 1: The President shall:

- a. Preside at all meetings.
- b. Provide a written agenda for each regular meeting.
- c. Appoint chairpersons and committee members of standing committees and special committees as necessary.
- e. Have authority to sign checks in the absence of the Treasurer.

Section 2: The Vice-President shall:

- a. Preside in the absence of the President.
- b. Perform duties of absent or vacant officers until a new member is appointed.
- c. Serve as an aide to the President.

Section 3: The Secretary shall:

- a. Keep accurate minutes of all meetings of the organization.
- b. Have charge of all official correspondence.
- c. Keep an accurate roster of names and phone numbers of the Board members.

Section 4: The Treasurer shall:

- a. Collect and have charge of all funds of the organization.
- b. Keep an accurate record of all receipts and disbursements.
- c. Have the authority to sign checks and to pay out as approved by the Executive and Voting Boards to a limit of \$499.99. Any check over \$499.99 will require the signature of both the President and the Treasurer.
- d. Submit a report at each meeting or at the request of the Board.
- e. Keep all monies in a local bank with Treasurer's and President's signatures on file.

ARTICLE 8 – AMENDMENTS

Section 1: These by-laws may be amended by a majority vote of the Board members present at any regularly scheduled meeting, provided the proposed amendment was submitted in writing at the previously regularly scheduled meeting.

ARTICLE 9 – LOSS OF MEMBERSHIP

Section 1: Any member of said organization that has associated with or becomes a party to any pressure group to exert influence upon any of the school officials for the selfish motivation of the advancement of his or her student or any other participant will be subject to being dropped from membership of this organization.

Section 2: If any member attempts to use an Plainfield North High School Visual Arts Boosters meeting as a forum to openly criticize or demean a Plainfield North staff member, that member shall be declared out of order and subject themselves to loss of membership in the organization.

These By-Laws have been approved and adopted by the membership of the Plainfield North High School Visual Arts Boosters, Aug.2016